

**Board Policy LEC: Booster Organizations**

**Status:** ADOPTED

**Original Adopted Date:** 06/09/2014 | **Last Reviewed Date:** 03/09/2020

The Henry County Board of Education (“Board”) authorizes the organization of Booster Clubs and Parent/Teacher Organizations (PTO) (“Organization(s)”) for the purpose of promoting community involvement in support of the schools of the Henry County School District (“School District”).

All such Organizations must receive the written approval of the school principal prior to commencing operation. The Organization seeking approval must furnish the following information to the school principal:

- An official application to form an Organization.
- Proposed constitution and bylaws for the operation of the Organization.

The superintendent is authorized to establish minimum standards for development of the Organization’s constitution and bylaws.

Organization officers shall submit a copy of their annual budget to the principal prior to adoption of the budget by the membership. Financial records shall be audited or reviewed at the end of each school year and a copy of the report submitted to the principal.

The Board recognizes that Organizations operate with significant autonomy. However, the Board holds such Organizations accountable for complying with all applicable laws and Board of Education policies, and for following all acceptable accounting procedures. The Board, the school and the School District assumes no accountability or liability for Organization funds or how said funds are handled by the Organization.

Organizations are not permitted to act as an agent of the Board, the school, or the School District.

Organizations shall not engage in activities in the interest of a school without the expressed written permission of the principal. No Organization may require or mandate that students or parents of students participate in the Organization’s fundraising activities in order to be involved in the activity, which the Organization supports.

The principal may suspend or terminate any Organization for inappropriate conduct or activity. All funds remaining in the treasury of a dissolved Organization shall be spent to support the particular program the Organization was established to support.

Under no circumstances shall the Organization funds be commingled in any account with school activity funds, Board funds, or School District funds. Organizations may donate funds and equipment to individual schools or to the School District. When these funds are deposited in a school, Board or School District account, the Organization relinquishes all control over these funds.